

REGISTRATION FORM

Registration is **limited to the first 30.**

All participants are encouraged to register for all four sessions as each workshop builds on the one previously held. However, we understand that time-constraints do occur, so if your schedule does not allow the time for all four, you can register for one or more.

REGENCY TOWERS
 CONFERENCE CENTER
 1515 W. 22nd St., Oak Brook, IL

8:00AM - NOON
 Breakfast provided at 7:30am

REGISTER BY **TUESDAY, JANUARY 2, 2018**

Company Name

Company Phone Number

Registrant Name

Email

**PLEASE CHECK THE BOXES
 FOR EACH SESSION YOU WISH
 TO REGISTER FOR**

- ☐ **01.18 TIME MANAGEMENT** - "Increasing Your Personal Effectiveness"
☐ **02.21 CORE COMMUNICATIONS** - "Best Practices and Interpersonal Skills"
☐ **03.15 ESSENTIALS OF LEADERSHIP** - "Frontline Managers and Supervisors"
☐ **04.18 COACHING AND COUNSELING** - "Improving Performance"

☐ **I AM A MEMBER**

\$35 per session X ____ Sessions
 \$125 for 4 sessions

☐ **I AM NOT A MEMBER**

\$75 per session X ____ Sessions
 \$275 for 4 sessions

PAYMENT METHOD:

☐ **DEBIT/CREDIT CARD** ▶

Name on Credit Card

Card Number

Expiration

CCV

Zip Code

Total amount to charge: _____

☐ **CHECK** ▶

Please make checks payable to:
SMACNA Greater Chicago

Total amount enclosed: _____

**PLEASE SEND REGISTRATION FORM
 AND PAYMENT TO:**

1415 West 22nd Street, Suite 1200
 Oak Brook, IL 60523-8433
 Call: 708-544-7007
 Email: Laurie@SmacnaGreaterChicago.org